

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

Management & Finance (M&F) Committee Meeting to be held on

Tuesday 24th April 2018, at 7.15 pm in the Old School, Market Lavington

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
17/18-437	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
17/18-438	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
17/18-439	Minutes of Council Committee meeting To confirm and sign as a correct record the minutes of the M&F committee meeting held on the 14 th November 2017 (<i>copy attached</i>)
17/18-440	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
17/18-441	Year-end balances 2017/18 To review the year-end balances as at 31/3/18, and consider proposals for carrying forward any unspent provisions into 'Earmarked Reserve' (as per financial regulations para. 4.3) (<i>summary sheet attached</i>)
17/18-442	Terms of Reference for Event Advisory Committee Review and consider draft document (<i>copy of draft document attached</i>)
17/18-443	New General Data Protection Regulations Review guidance received to date and consider what actions need to be taken by the Parish Council to comply with the new regulations
17/18-444	Santander Parish Council Bank Account Consider proposal to close account
17/18-445	Internal Audit a) Review and consider the Internal Audit report for the year ending 31/3/18 (<i>copy to follow when received</i>) b) Consider appointment of Internal Auditor for the 2018/19 financial year
17/18-446	Annual Governance and Accountability Return (AGAR) a) Review effectiveness of the system of internal control – 'Governance, Finance and Management Risk Register' (<i>copy attached</i>) b) Review the wording of all the assertions in Section 1, the Annual Governance Statement and consider responses (<i>copy attached</i>)
17/18-447	Other M&F Committee business Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
17/18-448	Date of next Meeting Agree
17/18-449	Closure of meeting

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